



State of New Jersey
DEPARTMENT OF MILITARY AND VETERANS AFFAIRS
POST OFFICE BOX 340
TRENTON, NEW JERSEY 08625-0340

JON S. CORZINE
Governor
Commander-in-Chief

☆☆
GLENN K. RIETH
Major General
The Adjutant General

DEPARTMENTAL BULLETIN NO. 8

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DMAVA EMPLOYEE (800) NUMBER EMERGENCY HOT-LINE (IASD)

1. This Bulletin applies to all state employees within the New Jersey Department of Military and Veterans Affairs (DMAVA).
2. Effective 1 July 2004, the department instituted a toll free telephone number for employees to call in the event of a declared state of emergency, closing due to inclement weather or other emergency situation(s).
3. The purpose of the toll free number is to provide additional information and guidance to employees for such events as, our building closing due to an unforeseen event, instructions for employees to report to work or to alternate locations; does the state of emergency mean that essential employees report for work, etc...
4. Instructions for accessing the toll free employee emergency hotline are contained in Enclosure No. 1 of this bulletin. Managers and Supervisors are instructed to give this bulletin the widest dissemination possible to insure that all employees are aware of the new emergency hotline number (866-232-5798) and call-in procedures.
5. Questions or inquiries concerning this bulletin should be addressed to the department State Telecommunications Manager, Mrs. Sophie Guzikowski at (609) 530-6925 or email Sophie.Guzikowski@njdmava.state.nj.us

OFFICIAL:

DAVID S. SNEDEKER
Chief Information Officer
Acting Director, Information and Administrative
Services Division

GLENN K. RIETH
Major General, NJARNG
The Adjutant General

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DEPARTMENT OF
MILITARY AND VETERANS AFFAIRS

EMERGENCY HOTLINE

866-232-5798

DMAVA Emergency Information Instructions:

1. Employees dial **866-232-5798**, you will then hear the following message:

You have reached the New Jersey Department of Military and Veterans Affairs Emergency Information Number. Please listen to the following menu choices and select an appropriate option:

State Employees - Press 1

Federal Employees - Press 2

National Guard Employees - Press 3

2. State employees will press the number 1; you will then hear a pre-recorded message providing further instructions or details regarding the emergency and/or inclement weather reporting requirements.